

EXECUTIVE HEADTEACHER:

**Ms Helen Comfort**

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

**Mrs Rachel Hindle**

(B.A.Hons, PGCE, M.A.Ed)



St. Margaret's-at-Cliffe

Dover, Kent, CT15 6SS

Telephone: (01304) 852639

Fax: (01304) 853671

e-mail: [secretary@st-margarets-dover.kent.sch.uk](mailto:secretary@st-margarets-dover.kent.sch.uk)

[www.stmargaretsprimary.co.uk](http://www.stmargaretsprimary.co.uk)

St. Margaret's-at-Cliffe Primary School on Facebook

@stmargaretscp on Twitter

*'For Learning That Lasts A Lifetime'*

5<sup>th</sup> September 2022

Dear Parent/Carers

### **Welcome Back!**

Hello and welcome to a new school year. I hope you have all had a good summer. We are looking forward to getting to know all our new families over the coming weeks as well as catching up with all our returning families. I would like to thank you, on behalf of all the staff, for the cards, gifts and best wishes received at the end of last term – they were all very much appreciated.

Thank you also for supporting us with our school uniform; the children all look very smart and ready for learning!

### **Childcare Services**

A reminder that our Before and After School Childcare Services start week beginning 5<sup>th</sup> September. If you have not already done so and you would like to access this service, you will need to register your child. The Childcare Service will then be available for you to use either on a regular or ad-hoc basis. Please see our website or email/telephone the school office to request a form.

### **'Meet the teacher'**

As you will have seen in our End of Year letter parent/carers are invited into school on Wednesday 14<sup>th</sup> September at 3.15pm to visit the classroom to meet the teacher, say hello and have a look at their child's work. There will be a powerpoint on the screen showing relevant information – days for PE etc. – as well as a copy for you to take away. If you have more than one child at school you will be able to visit each class.

### **Sport**

Children in classes 1-6 will need to bring a PE kit to school in a draw-string bag which they will keep on their peg. No carrier bags please. Reception Class will only need plimsolls in a draw-string bag for Term 1. From Term 2 they will need a full PE kit.

Children in all classes participate in two PE lessons a week, one of these being led by Dominic Castle, our Sports Coach. Over time we have seen ever increasing skill and fitness levels within the children as a result of this provision. Once the term begins teachers will let you know which days each class has PE. As a minimum, children need a pair of blue shorts, a team coloured T-shirt, a pair of plimsolls for indoor PE and a pair of trainers to work outside.

We suggest that tracksuit bottoms/joggers and a warm top are brought in for outdoor games during the colder months.



I thank you in advance for your support with this important matter and look forward to seeing 100% sport participation at St Margaret's!

### **Water Bottles**

Please send in a water bottle every day with fresh water. Children may bring an additional flavoured drink to have at lunchtime.

### **Tuck shop**

Tuck shop is on Friday mornings. There is a variety of fruit based snacks and drinks on sale with prices ranging from 25p to 50p. Please make sure money is in a named purse or envelope.

### **Reading books**

KS2 children will bring home a reading book and reading contact book during the week beginning 5<sup>th</sup> September. Year R and KS1 children will do so from week beginning 12<sup>th</sup> September. Further information regarding home reading expectations will be shared with you by the teaching staff.

Reception class parent/carers – please ensure you have bought your child a Reading Book Bag which can be purchased from [www.pmgsschoolwear.co.uk](http://www.pmgsschoolwear.co.uk). Remember to use our voucher code **STMCF** for free delivery. These bags are essential in keeping our stock of reading books in good order.

We recognise that as they move into upper Key Stage 2 children will start to not use a reading book bag and ask, therefore, that parent/carers assist their children in looking after the books.

### **SAFETY REMINDERS:**

#### **Cars**

Please may I remind car drivers that **only staff** are permitted to drive onto the school premises between **8:30am and 3:30pm** and those parents who have a prior arrangement with the school due to mobility reasons. Please also be advised that the zig-zag areas outside the school gates are **not to be parked on between 8:30am-9:30am and 2:30pm-4pm**. These measures are in place to protect all members of our school community and your co-operation is anticipated and appreciated.

#### **Mobile 'Phones**

Please be reminded that children are not, under any circumstances, to have mobile 'phones with them during the school day or on school trips.

Thank you for your support with this matter.

#### **Play Equipment**

Our play equipment in the playground is designed for children between 4 and 11 years old, pre-school children are not to use the play equipment at any time. The children are supervised during the break and lunch times by staff when using it. The equipment is **NOT** to be used by any children before or after school hours.

#### **Scooters/Bicycles in the Playground**

For the safety of all our children, please would you ensure that your children (including pre-school children) do not ride their scooters or bicycles in the playground of the school at any time.



### **Morning Routine**

The school day starts at 8:50am. Teachers will open their classroom doors between 8:35am and 8:50am for the children to go straight into class. Please ensure you are punctual. Children who arrive late (i.e. after 8:50am) must enter the school via the main school entrance with the adult bringing them into school and reporting to the school office.

### **TERM DATES**

As you will know from previous correspondence, holiday during term time will not be authorised and Penalty Notices (a fine) can be issued to parents who take children on holiday during term time. To assist you in booking holiday outside of term time term dates for 2022/2023 are noted below for ease of reference. Information regarding our staff training days is also indicated below. Please note that children are not required to attend school on staff training days.

### **Term Dates 2022-2023**

TERM 1 2022	1 September 2022 - 21 October 2022
TERM 2 2022	31 October 2022 - 16 December 2022
TERM 3 2023	3 January 2023 - 10 February 2023
TERM 4 2023	20 February 2023 - 31 March 2023
TERM 5 2023	17 April 2023 - 26 May 2023
TERM 6 2023	5 June 2023 - 21 July 2023

Staff Training Days (children not required to attend school)

Thursday, 1<sup>st</sup> September 2022  
Friday, 2<sup>nd</sup> September 2022  
Monday, 31<sup>st</sup> October 2022  
Tuesday, 3<sup>rd</sup> January 2023  
Friday, 26<sup>th</sup> May 2023

### **Dates for 2022/2023 Academic Year**

I thought it would be helpful to give you advance notice of some of the events, meetings and festivals that will be taking place during this academic year. Please note however, that although events are planned, they are subject to change or cancellation.

### **Term 1**

08.09.22	Kent Test Day for Year 6 children who have opted to take test
14.09.22 - 3:15pm	Open Afternoon– ‘Meet the Teacher’
w/b 26.09.22	Harvest week
05.10.22 – 2pm	Class 6 Parents’ information meeting regarding residential trip
w/b 10.10.22	Class 5 residential trip
10.10.22 – 9am	Class 2 Parent/Carer phonics/reading workshop
17.10.22 – 9am	Class 1 Parent/Carer phonics/reading workshop
18.10.22 – 9am	Class R Parent/Carer phonics/reading workshop
19.10.22	Class 6 Parent Consultations from 3:30pm (by appointment)
20.10.22	Class 6 Parent Consultations from 3:30pm (by appointment)
21.10.22 – 9am	Class 5 Family Assembly



## **Term 2**

07.11.22	Classes R – 5 Parental Consultations from 3:30 (by appointment)
09.11.22	Classes R – 5 Parental Consultations from 3:30 (by appointment)
w/b 14.11.22	Mental Health & Anti-Bullying Week
01.12.22	KS2 Pantomime trip to The Marlowe Theatre
05.12.22 and 06.12.22	KS2 Carol Concert at 2pm in the Church
07.12.22 and 08.12.22	KS1 Christmas Play in the School Hall (PM) – Time to be confirmed
09.12.22	Class R, 1 & 2 trip to Gulbenkian Theatre
12.12.22	Class R 'Stay and Play' – Time to be confirmed
13.12.22	Class R & KS1 trip to the cinema
14.12.22	Christmas Dinner Day
15.12.22	'Party' Day

## **Term 3**

13.01.23 – 9am	Class 4 Family Assembly
w/b 30.01.23	Year 6 Enterprise Week
01.02.23 – 2pm	Class 4 Parents' information meeting ref Class 5 residential trip
08.02.23 – 3:15pm	Open Afternoon

## **Term 4**

w/b 20.02.23	Year 5 Enterprise week
02.03.23	World Book Day
03.03.23	Class 1 Family Assembly at 9am
w/b 10.3.23 – 19.03.23	British Science Week
13.03.23	Parent/Carer Consultations from 3:30pm (by appointment)
15.03.23	Parent/Carer Consultations from 3:30pm (by appointment)
w/b 20.03.23	Year 4 Enterprise Week
30.03.23 – 2:30pm	Spring Concert. Class performances in the school hall
31.03.23 – 9am	Spring Concert. Class performances in the school hall

## **Term 5**

28.04.23 – 9am	Class 2 Family Assembly
01.05.23	BANK HOLIDAY– School Closed
w/b 08.05.23	KS2 SATs week for Class 6
w/b 15.05.23	Year 3 Enterprise week
15.05.23 to 18.05.23	Class 6 Residential Trip
24.05.23 – 3:15pm	Open Afternoon

## **Term 6**

14.06.23	Sports Day (PM)
15.06.23	Reserve Sports Day (PM)
w/b 19.06.23	Class 5 parent/carers consultations ref Kent Test
23.06.23 – 9am	Class 3 Family Assembly
13.07.23 – 6pm	Class 6 Play at the Village hall
14.07.23	Grand Day Out
20.07.23 – 2pm	Class 6 Leavers' Service in the school hall
20.07.23 – 3:15pm	Family Picnic



We will, of course, notify you of any additions or changes as soon as possible.

We are looking forward to a successful year. Should you have any queries or concerns please do not hesitate to speak to any of the staff – we are always very happy to clarify any aspect of our work and to help you with matters related to your child.

Yours sincerely



**Ms H Comfort**  
**Executive Headteacher**

