

EXECUTIVE HEADTEACHER:

Ms Helen Comfort

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

Mrs Rachel Hindle

(B.A.Hons, PGCE, M.A.Ed)



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'For Learning That Lasts A Lifetime'

21st November 2023

Dear Parent/Carers of Class 6,

I am writing to inform you that Miss Brett will not be in class today. She will be at school this afternoon so will be available to the children should they need her.

Mrs Carly Kathro a supply teacher, will teach the class today following Miss Brett's planning with Mrs Saynor supporting as per her timetable.

Thank you for your understanding with this matter.

Yours sincerely

Mrs R Hindle

Head of School

