

EXECUTIVE HEADTEACHER:

Ms Helen Comfort

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

Mrs Rachel Hindle

(B.A.Hons, PGCE, M.A.Ed)



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'For Learning That Lasts A Lifetime'

7th December 2023

Dear Parent/Carers of Class R,

Unfortunately, Miss Owen continues to be unwell and will not be in school again today. We are expecting Miss Owen to be back tomorrow to accompany the class on their school trip.

Ann Evans will again teach the class following Miss Owen's planning with Mrs Morris supporting as per her timetable.

Thank you for your understanding with this matter.

Yours sincerely

Mrs R Hindle
Head of School

