

HEADTEACHER:  
**Ms Helen Comfort**  
(B.A.Ed.Hons, NPQH)



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*'For Learning That Lasts A Lifetime'*

11<sup>th</sup> September 2015

Dear Parent/Carers of Class 6

**Transfer to Secondary School 2016**

I am pleased to enclose a leaflet regarding Transfer to Secondary School from the Kent County Council.

Some of you will be familiar with the process for transfer to secondary school in Kent, for others this will be your first experience. Please refer to the leaflet which will guide you through the process of applying for a secondary school place for your child.

In the meantime, please do not hesitate to come in and see me if you have any questions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Helen Comfort'.

**Ms H Comfort**  
**Headteacher**