

EXECUTIVE HEADTEACHER:

**Ms Helen Comfort**

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

**Mrs Rachel Hindle**

(B.A.Hons, PGCE, M.A.Ed)



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*'For Learning That Lasts A Lifetime'*

29<sup>th</sup> March 2019

Dear Parent/Carers of Year 3 pupils

Unfortunately, Mrs Wong continues to be absent from school.

In her absence today the class has been taught by Mr Oliver and Mrs Howlett, with the continued support of Mrs Griffiths. The class has followed Mrs Wong's teaching plans.

Mrs Wong has informed us she will be back at work on Monday and for the rest of the week, but if there are any changes to this I will let you know.

If you have any comments or concerns please don't hesitate to see me or Ms Comfort.

Yours sincerely

A handwritten signature in black ink that reads 'RHindle'.

**Mrs R Hindle**

**Head of School**

