

EXECUTIVE HEADTEACHER:

**Ms Helen Comfort**

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

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(B.A.Hons, PGCE, M.A.Ed)



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St. Margaret's-at-Cliffe Primary School on Facebook

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*'For Learning That Lasts A Lifetime'*

22<sup>nd</sup> July 2019

Dear Parent/Carer

### **Farewells**

We say a fond farewell to our lovely Class 6 children. They have had an ever increasingly busy end of year; residential trip to France, Bikeability, PTFA funded trip to Betteshanger Country Park and their outstanding 'Rock Bottom' production. We wish them all well as they embark on their secondary education and thank them for all that they have contributed to St. Margaret's School.

We also bid a very fond goodbye to Mr Peter Law who is retiring from his job as School Caretaker at the end of this term. Pete has worked at St Margaret's for nearly 12 years and has been a valued member of our team making every effort to 'take care' of us all. On behalf of everyone I wish him a long and happy retirement.

### **Tuesday, 23<sup>rd</sup> July 2019 – End of Term**

School will finish at 2pm on the last day of term. Please make arrangements to collect your child at this earlier time.

### **Wednesday, 4<sup>th</sup> September 2019– Term 1**

We will be holding staff training days on Monday, 2<sup>nd</sup> and Tuesday, 3<sup>rd</sup> September and will welcome the pupils back to school on **Wednesday, 4<sup>th</sup> September**.

### **Reports**

If you have not done so already, please return the comment slip from your child's report as proof of receipt.

### **School Uniform**

Items of school uniform can be ordered online at [www.pmgsschoolwear.co.uk](http://www.pmgsschoolwear.co.uk), please do so by **16<sup>th</sup> August** for delivery in time for the new school year. Remember to put the code STMCFCC in to claim your free delivery.

Please note that grey or white jumpers/cardigans are not permitted and neither are sweatshirts of any colour. School shoes (not boots or sandals) must be black and enclose your child's feet.



### **School Meals**

All children in Classes R, 1 and 2 will continue to be entitled to a free cooked school lunch every day. Children in our current Class 2 who have benefited from the free cooked lunch will, from September when they join Class 3, pay for their cooked school lunches with children in Classes 4, 5 and 6. The cost of a school dinner in September remains the same as this year at £2.30. Payment online is Whole School Meals preferred method. To pay online use the following link

<https://www.parentpayshop.co.uk/schools/wsm/>

If you prefer to pay by cash or cheque please send payment to school in an envelope marked on the outside with your child's full name, class and the amount. Cheques are to be made payable to 'Whole School Meals'.

### **Attendance**

As you know, the school closely monitors pupil attendance. Regular attendance at school is crucial if our pupils are to be successful.

I would remind you that I am not able to authorise leave of absence for the purpose of a family holiday. Requests for holidays in term time will **not** be authorised.

If the absence is not authorised and the holiday is taken anyway, the case may be referred to the Attendance Service who may issue a Penalty Notice to each parent for each child taken out of school. Further information can be found on our website.

### **Term Dates**

Term dates for the 2019/2020 academic year are listed below to assist you in booking holiday outside of term time. Information regarding three of our five staff training days is also indicated below. We have two further staff training days to be confirmed. Please note that children are not required to attend school on staff training days.

#### **Term Dates 2019/2020**

<b><u>TERM 1 2019</u></b>	Monday, 2 <sup>nd</sup> September – Friday, 18 <sup>th</sup> October 2019
<b><u>TERM 2 2019</u></b>	Monday, 28 <sup>th</sup> October – Wednesday, 18 <sup>th</sup> December 2019
<b><u>TERM 3 2020</u></b>	Monday, 6 <sup>th</sup> January – Friday, 14 <sup>th</sup> February 2020
<b><u>TERM 4 2020</u></b>	Monday, 24 <sup>th</sup> February – Wednesday, 1st April 2020
<b><u>TERM 5 2020</u></b>	Thursday, 16 <sup>th</sup> April – Friday, 22 <sup>nd</sup> May 2020
<b><u>TERM 6 2020</u></b>	Monday, 1 <sup>st</sup> June – Wednesday, 22 <sup>nd</sup> July 2020

#### **Staff Training Days (children not required to attend school)**

Monday, 2<sup>nd</sup> September 2019  
Tuesday, 3<sup>rd</sup> September 2019  
Friday, 22<sup>nd</sup> May 2020  
2 days to be confirmed.



**Thank you**

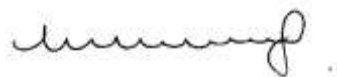
Many thanks to you all for your support this year. In particular, I would like to thank the volunteer helpers who come in to work on reading with the children and our hard-working PTFA who have raised much appreciated additional funds through their events.

I would also like to thank all of the staff, each one of whom works tirelessly to ensure our provision for you and your children continues to be outstanding.

As always, should you have any queries or concerns please don't hesitate to speak to any of the staff – we are always very happy to clarify any aspect of our work and to help you with matters related to your child.

Finally, I wish you all a good summer and look forward to seeing you in September.

Yours sincerely



**H Comfort**  
**Executive Headteacher**

