EXECUTIVE HEADTEACHER: **Ms Helen Comfort** (B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL: **Mrs Rachel Hindle** (B.A.Hons, PGCE, M.A.Ed)



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'For Learning That Lasts A Lifetime'

29th November 2019

Dear Parent/Carers of Year 4 pupils

Unfortunately, Mrs Norley has been unwell yesterday and today. In her absence the class has been taught by Mrs Griffiths with the support of other staff, following Mrs Norley's plans.

The children will finish the afternoon today by joining Mr Oliver in Class 5 and will be dismissed at end of school from the Class 5 classroom door.

If you have any questions do speak to the staff at the classroom door.

Yours sincerely

Ms H Comfort

Executive Headteacher







