

EXECUTIVE HEADTEACHER:

Ms Helen Comfort

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

Mrs Rachel Hindle

(B.A.Hons, PGCE, M.A.Ed)



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'For Learning That Lasts A Lifetime'

7th September 2020

Dear Parent/Carers

Collection of children at the end of the day

Many thanks for all that you are doing to help to keep your family, other families and the school staff safe.

Our covid-safe arrangements are working well; collection at the end of the day needs to be improved, however.

Please note the following tighter arrangements which will be in place from today:-

1. Access to the playground at the end of the day for parent/carers will continue to be via the main playground gate by the gazebo.
2. Parents will be let onto the playground at the times shown below – **Mrs Hindle will call forward the relevant year group parents. Do not** come onto the playground until your class has been called forward. We will endeavour to keep as close as possible to these times; please bear with us.

Reception Class - 3pm

Classes 1 and 3 - 3.05pm

Classes 2 and 4 – 3.10pm

Classes 5 and 6 – 3.15pm

3. The main gate onto the playground will be completely open to facilitate a better one-way in and out system.
4. Siblings will be sent to you at the same time so you can leave promptly– i.e. if you have a child in Year 1 AND Year 4 come at 3.05pm and you will receive both children.
5. Please leave as quickly as you can so that the next group of parents can come on site.
6. If someone other than you is collecting your child please ensure that you have followed the usual procedure of informing us and that they are aware of our pick-up arrangements.

Thank you for your continued support.

H Comfort

Executive Headteacher

