

EXECUTIVE HEADTEACHER:

Ms Helen Comfort

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

Mrs Rachel Hindle

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'For Learning That Lasts A Lifetime'

24th November 2020

Dear Parent/Carers

SEVERE WEATHER GUIDANCE

ST MARGARET'S-AT-CLIFFE PRIMARY SCHOOL

On rare occasions we may not be able to open the school as normal because of severe weather conditions. We understand that this can be difficult for parents and carers and it is not a decision we take lightly. Any decision will be made on the basis of the risk to pupil safety, either because of physical conditions (for example, if the heating fails) or because we do not have enough staff to carry out our duty of care (for example, because of transport disruption).

In these circumstances we may take the following actions:-

- Open school later than normal
- End the school day earlier than normal
- Open the school only for some pupils
- Close the school (as a last resort)

If we have to take any of these actions, we will notify families in the following ways:

- Text messaging/email through Parentmail
- Message on the school website
- Kent school closures website: www.kentclosures.co.uk (parents are able to sign up for email alerts through this website).
- Local media: BBC Radio Kent, Heart FM, KMFM will sometimes give some information on school closures

Please avoid telephoning the school to check if we are open in order to keep the 'phone lines available for use.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Helen Comfort', written over a light blue horizontal line.

H Comfort

Executive Headteacher

