EXECUTIVE HEADTEACHER: **Ms Helen Comfort** (B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL: Mrs Rachel Hindle (B.A.Hons, PGCE, M.A.Ed)



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'For Learning That Lasts A Lifetime'

7th February 2023

Dear Parent/Carers of Class 1,

I am writing to inform you that Miss Moloney will not be in class tomorrow as she is unwell.

Lynn Faber, an experienced supply teacher who has worked at St. Margaret's before, will teach the class with Miss Trevor supporting as per her timetable. Mrs Faber will follow Miss Moloney's planning.

Thank you for your understanding with this matter.

Yours sincerely

Ellinot

Rachel Hindle Head of School







