

EXECUTIVE HEADTEACHER:

**Ms Helen Comfort**

(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:

**Mrs Rachel Hindle**

(B.A.Hons, PGCE, M.A.Ed)



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*'For Learning That Lasts A Lifetime'*

1<sup>st</sup> November 2023

Dear Parent/Carers of Class 3,

I am writing to inform you that Mr Ayers continues to be unwell and will not be in school today.

Mrs Carly Kathro, a supply teacher, who taught the class yesterday will teach the class again today with Mrs Wagget supporting as per her timetable. Mrs Kathro will follow Mr Ayer's planning.

Thank you for your understanding with this matter.

Yours sincerely

**Rachel Hindle**  
**Head of School**

